

**NORTH OLMSTED MIDDLE SCHOOL
DISCIPLINARY/ATTENDANCE PROCEDURES
2009-2010**

Dear Student/Parents: We know that our students make many good choices throughout the year. However, there may be a time when discipline action is necessary. The following information is to provide clear guidelines for discipline and attendance procedures for this school year. Please read this information and sign below. **The tear-off portion needs to be returned to your 1st period teacher by Tuesday, Sept. 1st.** The signature also certifies that you have read the student handbook.

ATTENDANCE:

- * 5 Unexcused Absences = Letter Home
- * 10 Unexcused Absences= Letter Home and Meet with Grade Level Counselor
NOTE: Any unexcused absences beyond 10 will require a Physicians note explaining the reasons for the dates absent from school.
- * 15 Unexcused Absences=Parent Conference with Principal, Counselor and Student
- * 16 Unexcused Absences=File for Truancy

TARDY:

1-3 Tardies = Warning	8 Tardies = 2 Days O.S.S./Phone Call Home
4 Tardies = Lunch Detention/Phone Call Home	9 Tardies = 3 Days O.S.S./Phone Call Home
5 Tardies = A.D.P./Phone Call Home	10 Tardies = 5 Days O.S.S./Phone Call Home
6 Tardies = Saturday Detention/Phone Call Home	11 Tardies = 10 Days O.S.S./Phone Call Home
7 Tardies = 1 Day O.S.S./Phone Call Home	12 Tardies = File For Truancy

CELL PHONES:

- 1st Offense= **Parent Pick Up** From Main Office
- 2nd Offense= **Parent Pick Up** From Main Office and student receives Saturday Detention
- 3rd Offense= Loss of Privileges until end of year and student receives an ISD (In-School Discipline)

BUS POLICY:

- 1st Write Up= Warning/Phone Call Home
- 2nd Write Up= Bus Suspension 1-3 Days
- 3rd -5th Write Up=Progressive removal from bus on a 3-5-10 day sequence.
- 6th Write Up = Permanent Removal From Bus

DRESS CODE VIOLATIONS:

*Students will be immediately placed into I.S.D. upon a dress code violation. They will remain there until proper clothing is attained. Students who demonstrate a habit of violating the dress code will be subject to additional consequences as deemed by administration.

8th GRADE TRIP: The spring field trip is a privilege not a right. Students who earn a failing grade in Social Studies at the end of the third quarter will be ineligible. Students who earn 5 or more referrals to the office or 2 suspensions throughout the year will become ineligible for the trip. There will be NO refunds for students who are ineligible for behavior or failing Social Studies grades.

During orientation or the first week of school, NOMS students were given this attendance/discipline form and a student planner, which includes the NOMS Student Handbook, as well as the North Olmsted City Schools Student Code of Conduct. Please sign below indicating that this material has been reviewed at home and is understood. **Students are to return this form to their 1st period teacher by Tuesday, September 1st.**

Student Signature_____

Parent Signature_____

PRINT STUDENT NAME:_____

PRINT PARENT NAME: _____

Grade_____

Date_____