

NORTH OLMSTED HIGH SCHOOL

Class Schedule Change Request Form

NAME _____ GRADE _____ DATE _____

CLASS TO DROP _____

CLASS TO ADD _____

This request will be reviewed by an Administrator. You are to continue to attend class until final approval. Courses dropped after the date listed in the Student Handbook will receive a grade of F for the year or semester. This F will adversely affect the Grade Point Average for the year. Be aware of eligibility requirements for athletics and other school activities when making requests for course changes. Each student is to carry a minimum of 5 credits.

STEP 1. STUDENT'S STATEMENT – EXPLAIN REASON FOR REQUEST. BE THOROUGH.

SIGN HERE _____

STEP 2. PARENT STATEMENT – PLEASE FEEL FREE TO CONTACT YOUR STUDENT'S TEACHER, COUNSELOR, OR DEPARTMENT CHAIR

SIGN HERE _____

STEP 3. TEACHER'S STATEMENT – PLEASE STATE WHAT YOU THINK TO BE THE BEST EDUCATIONAL PLACEMENT FOR THIS STUDENT.

SIGN HERE _____

