

# Student Directory Information Release

Under state law, Federal Law, and School Board Policy #5013, the North Olmsted Schools must release "directory information" to any person or organization requesting that information without your prior consent, except when the request is for a profit making plan or activity. Directory information includes the following:

1. student's name
2. names of the student's parent/guardian
3. student's address
4. student's date of birth
5. student's class designation
6. student's extra-curricular participation
7. student's achievement awards or honors
8. student's weight/height, if a member of an athletic team
9. student's photograph
10. the school or district which the student attended before enrollment in North Olmsted City Schools
11. phone number only when directory information is requested by the military for recruitment purposes for grades 10, 11, & 12

If you wish to prevent the release of your child's directory information, you must fill out the form below thereby refusing to let us release the information. You must advise the District **annually** within **two weeks** of receiving this notice. Please note that under the *No Child Left Behind Act* (federal legislation), directory information requested by the military includes phone numbers.

We urge each parent to consider the options carefully and to return this form within two weeks. Because PTA and other school affiliated groups provide such valuable support to our students, we encourage you to authorize release of information to them. We will do all we can to protect the privacy, rights, and safety of your child and to act in the manner you wish.

If you have any questions or concerns, please feel free to call your child's principal or the Pupil Services Director at 440-779-3563.

Unless instructed otherwise below, the district will release directory information to eligible persons or groups:

\_\_\_\_\_ I do not wish any directory information released for my child except for use by school affiliated groups such as PTA, booster clubs, athletic teams, school-sponsored emergency calling systems, or school related honors or press publications.

\_\_\_\_\_ I do not want any directory information released for my child under any circumstances. (This means to absolutely no one, not even for the yearbook.)

\_\_\_\_\_  
Name of Child

\_\_\_\_\_  
School Year

\_\_\_\_\_  
School

\_\_\_\_\_  
Grade

\_\_\_\_\_  
Parent Signature

\_\_\_\_\_  
Date

---

***This form must be completed and returned  
to your child's school to permit the full  
usage of school computer technology***

**Please sign, tear free and return to school**

I've read and discussed the Student Code of Conduct and the Technology Acceptable Use Policy with my child. I understand and accept the material contained in them.

\_\_\_\_\_  
Child's Name

\_\_\_\_\_  
Parent Signature

\_\_\_\_\_  
Date